

# Mandatory Annual Trainings

---

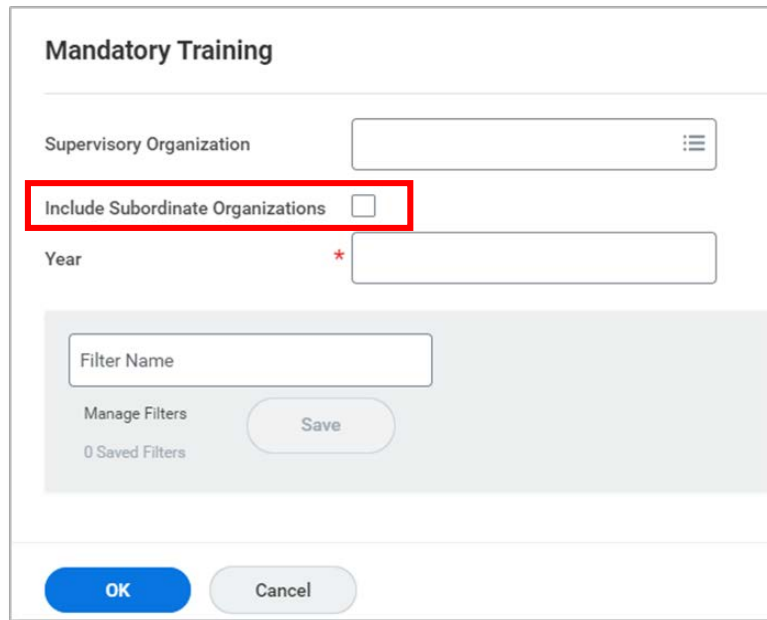
Complete by December 31st!

- [Code of Governmental Ethics](#)
- [Digital Resources and Content Accessibility Awareness](#)
- ~~Preventing Sexual Misconduct~~
  - This course has been replaced with [Power-based Violence Prevention & Response](#)
  - If you completed the 2021 Preventing Sexual Misconduct course **prior to Oct 1st, 2021**. You must complete the [Mandatory Reporting Training](#) to be compliant with current state laws and LSU policy.

Reminder – University closure begins 12/24/21. Complete annual trainings prior to this date!

# Mandatory Trainings Report

Accessible in Workday



The screenshot shows a dialog box titled "Mandatory Training". It contains the following elements:

- A "Supervisory Organization" dropdown menu.
- A checkbox labeled "Include Subordinate Organizations" which is currently unchecked and highlighted with a red border.
- A "Year" input field with a red asterisk indicating it is required.
- A "Filter Name" input field.
- A "Manage Filters" section with a "Save" button and the text "0 Saved Filters".
- "OK" and "Cancel" buttons at the bottom.

- View the completions for the LSU created Mandatory Trainings
- Select "Include Subordinate Organizations" to include all levels down in Sup Org

# Mandatory Trainings Report Cont'd

Ability to export to Excel

Title IX	Digital Accessibility	Cyber Security	Violence Prevention	Mandatory Reporting
01/06/2021	01/06/2021		10/22/2021	
06/09/2021	06/09/2021			11/02/2021
	11/12/2021		11/19/2021	11/12/2021

- No date means training hasn't been completed
- Date shown is the completion date of training

**Reminder:** If Preventing Sexual Misconduct training was completed prior to Oct. 1st, the new Mandatory Reporting training must also be completed