

# LSU | Staff Senate

## MEETING MINUTES

April 19, 2023

President Tammy Millican presided over the April 19, 2023, Staff Senate meeting held in the Barnes & Noble at LSU Event Room at 10:30 a.m.

### Unclassified

#### Executive/Administrative/Managerial

P - Tammy Millican ('23)

#### Professional/Non-Faculty

P - Alvarez, Capri ('23)

A - Bates, Kelli ('23)

P - Campen, Ryan ('23)

P - Carney, Mo ('24)

A - Cummings, Ellen ('22)

A - Duplechain, Joshua ('24)

P - Gresham, Deanna ('23)

Pr - Guttner, Ginger ('23)

A - Hicks, Emmy ('24)

P - Jackson, Percy ('23)

P - Kennison, Jennifer ('25)

P - Lee, Quinneka ('24)

Pr - Miller, Cassandra ('23)

P - Oster, Anthony ('24)

A - Phelps, Olivia ('23)

P - Rafati, Karina ('23)

P - Sansoni, Gerald ('23)

P - Shaw, Linda ('24)

A - Shows, Haley, (23)

P - Slocum, Jenee ('23)

P - Smith, Henri ('24)

P - Trahan, Amy ('25)

P - Walker, Jason ('24)

P - Washington, Valori ('23)

A - Williams-Carter, Tyrslai ('24)

P - Wilson, Derek ('23)

### Classified

#### Skilled Crafts

Pr- Constance, Taylor ('25)

P - Corbitt, Brent ('24)

#### Technical/Paraprofessional

P - Matkovic, Igor ('23)

A - Nehlig, Mark ('24)

#### Clerical/Secretarial

P - Broussard, Margaret ('23)

P - Salesneves, Sarah ('25)

P - Salvadras, Amber ('23)

A - Sparks, Donna ('24)

#### Service/Maintenance

P - Robertson, Winkyessa ('24)

A - Indicates Absent

P - Indicates Present

Pr - Indicates Proxy

## **GUESTS:**

Brian Favela, Parking & Transportation Services  
Zach Isenhower, Faculty Senate  
Casey Coughlin, Campus Federal Credit Union  
Roxane Berthelot, Campus Federal Credit Union

## **CALL TO ORDER**

The meeting was called to order by President Tammy Millican at 10:30 a.m.

## **ATTENDANCE**

There was a quorum with three proxies noted.

## **PLEDGE OF ALLEGIANCE**

Senator Capri Alvarez led the Pledge of Allegiance.

## **APPROVAL OF THE MINUTES – March 15, 2023, Staff Senate Meeting**

A motion to accept the minutes was made by Senator Sarah Salesneves. The motion, seconded by Senator Deanna Gresham, carried.

## **GUEST SPEAKER – BRIAN FAVELA, PARKING & TRANSPORTATION SERVICES**

President Tammy Millican introduced Brian Favela, Director of Parking and Transportation Services at LSU.

Brian Favela thanked the Senate for the opportunity to speak about the status of Parking and Transportation Services.

Brian began by mentioning the three C's of Parking and Transportation Services focus, which are Customer Service, Communications, and Community.

He outlined some future projects:

- Campus Improvements beginning Summer 2023
  - Tower Drive Construction
  - Fieldhouse Drive closure
  - Union Hub
  - Facilities Services Lot
  - Office moves
- Campus Changes beginning Fall 2023
  - License Plate Reader (LPR)

- Last Year of Permits
- Rezoning
- Transit Changes beginning Fall 2023
  - New Tiger Trails Routes
  - On Demand Services
  - New Paratransit Routes

As the department prepares for the future, some notable discussion topics were shared:

- Parking 2023-2024
  - Permit Types – Last Year
  - License Plate Visible from Drive Lane
  - Underutilized Parking – Rezoned
  - Updated Parking Violations
  - Payroll Deductions for Staff
  - Technology Implementation
- Communication 2023-2024
  - Geaux to the Know
  - Construction Impacts
  - Website Information
  - Social Media Growth
- Campus Mobility 2023-2024
  - Micromobility
  - Tiger Trails – Improvements
  - Rideshare – Pilot with Student Government
  - Night Service
  - OnDemand
- Community Engagement 2023-2024
  - Parking & Transportation Tiger Bus
  - Parking & Transportation Advisory Committee
  - Become a Valued Campus Partner

Geaux to Know is located on the Parking & Transportation Services website, so people can find out the most recent communication regarding campus construction projects.

There will be parking technology improvements to the Union Garage and the Nicholson Gateway retail area.

There will also be improvements with accessibility on campus with regards to paratransit and ADA required permit registration.

Brian shared some dates for construction impacts on campus:

- May 22, 2023
  - Fieldhouse Drive will begin construction from S. Campus Drive to Hatcher Hall which is expected to be complete by February 2024 (weather permitting)

- Construction will begin on the Union Hub which is expected to be complete by August 2023 (weather permitting)
- August 2023
  - Construction will begin from S. Campus Drive between Fieldhouse Drive and Tower Drive which is expected to be completed by February 2024 (weather permitting)
- December 2023
  - Construction will begin on Fieldhouse Drive between Hatcher Hall and the traffic circle which is expected to be completed by May 2024 (weather permitting)
- May 2024
  - Construction will continue along Fieldhouse Drive from S. Campus to the traffic circle which is expected to be completed by August 2024 (weather permitting)

Brian mentioned in regards to rezoning the lot and the number of spaces affected on Fieldhouse Drive, a loss of 44 “B” parking spaces, however the Beach Volleyball lot has 122 spaces that will be changed to “B” parking, and the West Stadium Lot has 37 spaces that will also be changed to “B” parking.

The Energy, Coast and Environment South lot is a “C” lot that has 64 parking spaces that will be changed to “B” parking and the “B” lot has 8 space that will change to Commuter parking. The Old Front Nine lot that is a “B” lot has 68 spaces that will be changed to Commuter parking.

The total space adjustments are for “B” parking-adding 103 new spaces, Commuter parking-adding 76 new spaces, Resident parking-losing 122 spaces and “C” parking-losing 64 parking spaces.

The floor was opened for questions.

President Millican thanked Brian Favela for attending today’s meeting.

### **PRESIDENT’S REPORT**

President Tammy Millican reviewed relevant meetings she attended.

- March 24 – spoke at the Geaux Gold orientation for new employees
- March 29 - attended the Faculty Senate Executive Committee meeting with members of the LSU Early Childhood Education Laboratory School
- April 5 - attended the Staff Senate Executive Committee Meeting
- April 10 – met with the Co-Chairs of the Staff Appreciation & Events Committee to discuss events planned for Staff Appreciation Week
- April 12 – attended the Campus Federal Credit Union Siegen Branch ribbon cutting

- April 13 – attended the Parking and Transportation Services presentation
- April 18 - attended the final wrap-up retreat for ACE Internationalization Committee

## **COMMITTEE REPORTS**

### **Appreciation & Events**

Senator Sarah Salesneves thanked everyone who attended and helped plan the New Staff Receptions which were a huge success.

LSU Staff Senate is currently celebrating Staff Appreciation Week that began on Monday, April 17 and will run through the week until Friday, April 21.

The events are as follows:

Monday, April 17 - 11 a.m. - 1 p.m.

Paws @ Work

Staff Senate partnered with the Office of Human Resource Management to host the first Paws @ Work! There were 5 dogs that were available to pet and play with from Capital Area Animal Welfare Society (CAAWS) who were for adoption showcased in the green space (behind Thomas Boyd Hall and the Memorial Tower).

Tuesday, April 18 - All Day

President Tammy Millican asked all deans, directors, and department heads to celebrate their staff in their own way. They were asked to also take pictures of their staff appreciation events and send them to [staffsen@lsu.edu](mailto:staffsen@lsu.edu) for our newsletter.

Wednesday, April 19 - 5 p.m.-7 p.m.

Free Crawfish Boil on the Parade Ground. This event is sponsored by the Lt. Governor's Louisiana Seafood Promotion & Marketing Board.

Thursday, April 20 - 4:30 p.m.-6:30 p.m.

Staff Happy Hour at the LSU Club at Union Square. The Staff Senate will provide the appetizers, and employees can buy their drinks and socialize after work.

Friday, April 21 - 4:30 p.m.-6:30 p.m.

Staff Tailgate at Tiger Park

Staff Senate will host a tailgate at Tiger Park as Campus Federal Credit Union cooks and serves delicious jambalaya. The beverages, cookie cake, and t-shirts will be provided until they're all gone. Employees will also receive two free tickets to see the Lady Tigers take on Mississippi State at 6 p.m. The link to get tickets is on the Staff Senate Website.

President Millican announced that the Holiday Candy Gram redelivery will take place next week, April 24 – 28.

Millican encouraged all Senators to volunteer for the remaining appreciation events and candy gram assembly and redelivery next week.

### **Staff Benefits & Policy**

Senator Amy Trahan reported that the committee met on April 18. The written report was submitted for review.

The committee discussed the Years of Service Award. They are working with Human Resource Management and the President's office to make this a collaborative effort. The committee will continue to connect with HRM departmental contacts to collect accurate and correct staff years of service. There was an idea to run a service awards report in Workday to see if that can be used as a useful resource. President Millican suggested that the true anniversary dates may need to come from the employee retirement system.

The Flexwork Policy was also discussed. The committee will continue to collect flexwork policies from LSU departments and examples of flexwork policies from external education and other state departments.

### **OLD BUSINESS**

#### **Staff Senate Budget/Gift Fund**

Treasurer Henri Smith provided a written financial report that was included in the meeting packet for Senate review.

### **NEW BUSINESS**

#### **General Election Results**

New employees who were elected or re-elected to serve in the Unclassified Employee Group are:

Amber Bonner with the College of Engineering  
Anissa Mimms with Human Resource Management  
Becca Robison with the Manship School of Mass Communications  
Bradley Waters with Parking and Transportation  
Danielle Jeffcoat with the Student Health Center  
Dayton White with the E. J. Ourso College of Business  
Deanna Grisham with Residential Life  
Ginger Guttner with the School of Veterinary Medicine  
Jace Owens with Facility & Property Oversight  
Jeannie Williamson with World Languages  
Kevin Breaux with the Graduate School  
Neely Martin-Whitaker with Oceanography and Coastal Sciences  
Olivia Phelps with Human Resource Management  
Robyn Canady with Mental Health Service

Skylar Compton with the School of Veterinary Medicine  
Valori Washington with University College

New employees who were elected or re-elected to serve in the Classified Employee Group are:

Celeste Smith with the College of Human Sciences and Education  
Jerri Jensen with the College of Art & Design  
Igor Matkovic with Facility & Property Oversight

### **Executive Officer Nominations**

The Call for Staff Senate Executive Officer Nominations is now open. Nomination requests will be circulated to all Senators electronically with a description outlining each position. The deadline to submit your nominations is Friday, April 28, 2023.

### **May Meeting**

During the May meeting, Exec Officer election speeches will be given by candidates ahead of a vote.

## **ANNOUNCEMENTS**

### **Staff Senator Birthday**

Staff Senator April Birthdays:

- Member-at-Large Valori Washington celebrated her birthday on April 6.
- Senator Sarah Salesneves celebrated her birthday on April 12.
- Senator Jason Walker will celebrate his birthday on April 22.
- Senator Ryan Campen will celebrate his birthday on April 20.

Happy Birthday!

**MOTION TO ADJOURN** – With there being no more business, Senator Brent Corbitt made a motion to adjourn. The motion, seconded by Senator Amy Trahan, carried.

The meeting adjourned at 12:00 p.m.

Quinneke Lee, Secretary

QL/mm